

AGENDA
BOARD OF DIRECTORS MEETING
November 4, 2009
6:00 P.M.

1. **Welcome and Introductions**

2. **Roll Call**

3. **Unscheduled Matters**

Receive Comments from the audience, staff and Board members, and, if deemed necessary, schedule the matter on a subsequent Board agenda.

Pursuant to the Ralph M. Brown Act (Government Code §54950 et seq.), unless the matter qualifies for an exemption under the provisions of Government Code §54954.2(b), action or Board Discussion cannot be taken on "unscheduled matters."

4. **Consent Agenda**

- a) Approval of the September 16, 2009 meeting minutes.

(Action Item)

Items listed in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or public requests specific items be discussed. Items on the Board approved consent agenda will be deemed considered in full and adopted as recommended.

5. **Financial Reports**

- a) The Finance Director will present and review:

Current bills for payment approval.

Account transaction summaries including:

- Liability claims costs
- Workers' compensation claims costs
- Property and auto claims cost

Financial reports including:

- Income statement
- Balance sheet
- Investment report

(Action Item)

- b) Auditor James Marta, CPA will present GSRMA's 2008/2009 annual financial audit.

(Action Item)

- c) Delinquent Member Agencies

(Action Item)

6. Loss Prevention Reports

- a) The Safety Officer will review requests under the Loss Prevention Subsidy Fund (LPSF).

(Information Item)

- b) The Safety Officer will present lists of completed and scheduled trainings, seminars and member visits.

(Information Item)

7. Member Services Reports

- a) The Member Services Director will present new members for approval.

(Action Item)

- b) The Member Services Director will review prospective members.

(Information Item)

- c) The Member Services Director will update the Board on the status of the GSRMA Health Plan.

(Information Item)

- d) The Member Services Director will update the Board on the status of the MemberLink program.

(Information Item)

- e) The Member Services Director will update the Board on the Status of the Public Cemetery Alliance.

(Information Item)

- f) The Member Services Director will review GSRMA's October 22, 2009 Annual Training Day.

(Information Item)

- g) The Member Services Director will present candidates for Accreditation through the Cemetery Best Practices Program.

(Action Item)

- h) The Member Services Director will update the Board on the status of the member survey.

(Information Item)

8. Administrative Reports

a) Old Business:

- The Risk Manager will update the Board on the status of member response to the Joint Powers Agreement and Bylaws.

(Information Item)

- The Risk Manager will remind the Board of the 2010 PARMA Conference in Sacramento February 16-19, 2010.

(Information Item)

- The Risk Manager will update the Board about pending Medicare Set Aside regulations and deadlines.

(Information Item)

b) New Business:

- The Risk Manager will present and review formal contracts with George Hills Company, Inc. and York Insurances Group for conflict of interest liability and workers' compensation claims services.

(Action Items)

- The Risk Manager will present and review with the Board status of our Tri-Annual CAJPA Accreditation process.

(Information Item)

9. Future Meetings

- January 13, 2010
- March 10, 2010
- May 12, 2010

(Information Item)

10. Claims Reports

- ### a) Current Claims – The Risk Manager and Legal Counsel will discuss all outstanding liability, workers' compensation and property losses that require any Board action.

(Possible Action Item)

- ### b) Closed Session (Pending Litigation) – Pursuant to Government Code §§54956.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority shall meet in closed session.

11. Adjournment