

Post Office Box 706  
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## **BOARD OF DIRECTORS MEETING MINUTES**

**May 13, 2009**

Board President Bill Boone called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

### **1. WELCOME AND INTRODUCTIONS:**

### **2. ROLL CALL:**

Directors present:

President Bill Boone, Vice President John Viegas, Eugene Kauffman, John Santi, Sandy Cabral and Mike Murray.

Absent:

Reggie Olney.

Also present:

Risk Manager Scott Schimke, GSRMA Counsel Gary Krup

Leaving at 8:00 PM: Finance Director Rick Krepelka, Safety Officer Mark Marshall, Membership Director Dan Berry, Secretary Cynthia Connelly, Kim Vann (incoming Special Districts' Representative) and John Eaker (incoming Fire Districts' Representative)

Leaving at 6:55 PM: Investment Advisor Dan Calabrese

Leaving at 6:45 PM: GSRMA Accounting Technician Cathy Mudd

### **3. UNSCHEDULED MATTERS:**

The Risk Manager, Scott Schimke, reviewed the following items with the Board. The Board took no action.

- Introduced incoming Board members and explained process of selection
- Joint Powers Agreement and Bylaws update
- AB128 (Coto) Workers' Compensation cancer presumption for firefighters
- SB403 (Benoit) Workers' Compensation filing cut-off for medical liens
- GSRMA annual conference (October 22, 2009)
- Almaraz/Guzman en banc decision (WCRIB – approx. 23.7% increase effective July 1, 2009)
- GSRMA Spring newsletter
- CAJPA Spring newsletter
- CAJPA Fall Conference September 9-11, 2009
- PCA Spring Newsletter
- Thank you cards from Districts visited by Mark Marshall, Safety Officer

#### **4. CONSENT AGENDA:**

Eugene Kauffman made a motion to approve Consent Agenda as presented. John Viegas seconded the motion and it passed unanimously.

#### **5. FINANCE MATTERS:**

- a) Finance Director Rick Krepelka presented the disbursements made between March 11, 2009 and May 12, 2009 for approval, claims payments made in March and April 2009 for ratification, and financial reports.
  - Board Member Mike Murray made a motion to approve the financial documents as presented. Eugene Kauffman seconded the motion and it passed unanimously.
- b) Investment Advisor Dan Calabrese reviewed GSRMA's current Investment Portfolio with the Board. He also reviewed the Investment Policy and Finance Director Rick Krepelka pointed out the recommended changes. A motion to approve the Investment Policy as presented was made by Sandy Cabral. The motion passed by unanimous vote following a second by John Viegas.

#### **6. LOSS PREVENTION:**

- a) Safety Officer Mark Marshall reviewed applications for the Loss Prevention Subsidy Fund (LPSF). No action was taken by the Board.
- b) Safety Officer Mark Marshall provided the Board with a detailed list of all trainings and site visits completed by Safety Officer Mark Marshall since the last Board meeting.
- c) Safety Officer Mark Marshall advised the Board of future trainings, meetings, and visits. No action was taken by the Board.
- d) Safety Officer Mark Marshall presented and reviewed with the Board the 2008/2009 Loss Prevention Incentive Plan (LPIP) awards. John Santi made a motion to approve the LPIP awards. The motion was seconded by Eugene Kauffman and passed unanimously.
- e) Safety Officer Mark Marshall presented and reviewed with the Board the 2009/2010 changes for the 2009/2010 LPIP policy. Mike Murray made a motion to approve the 2009/2010 LPIP policy as changed. John Viegas seconded the motion and it passed unanimously.

#### **7. MEMBER SERVICES REPORTS:**

- a) Membership Director Dan Berry reviewed with the Board all new members to GSRMA. He also reviewed the GSRMA membership statistics. Eugene Kauffman made a motion to approve the addition of Elk Community Services District (March 1, 2009), Snelling Cemetery District (May 1, 2009) and Zamora Fire Protection District (July 1, 2009). John Santi seconded the motion and it was passed by unanimous vote.
- b) Membership Director Dan Berry updated the Board on all prospective members. No action was taken by the Board.
- c) Membership Director Dan Berry updated the Board on the status of the MemberLink program. No action was taken by the Board.
- d) Membership Director Dan Berry discussed with the Board the status of the GSRMA/PCA joint conference to be held October 22 & 23, 2009 at Rolling Hills Resort in Corning. No action was taken by the Board.
- e) Membership Director Dan Berry advised that there are no new applications for accreditation at this time, but he anticipates receiving several in the next few months. No action was taken by the Board.

- f) Membership Director Dan Berry presented an incentive credit proposal for those Cemetery Districts who are accredited through the Cemetery Best Practices program. No action was taken by the Board.

## **8. ADMINISTRATIVE REPORTS:**

### a) Old Business:

- The Risk Manager presented and reviewed the 2009/2010 Actuarial Study reports for the liability and workers' compensation program. John Viegas made a motion to accept the final Actuarial Studies for 2009/2010. Eugene Kauffman seconded the motion and it passed unanimously.
- The Risk Manager presented and reviewed with the Board the member contributions by line of coverage for 2009/2010. John Santi made a motion to approve the member contribution rates for 2009/2010. Sandy Cabral seconded the motion and it passed unanimously.
- The Risk Manager presented and reviewed with the Board dividends for 2009/2010. John Viegas made a motion to award dividends of \$200,000 for liability and \$100,000 for workers' compensation for 2009/2010. Mike Murray seconded the motion and it passed unanimously.
- The Risk Manager presented and reviewed with the Board the GSRMA budget for 2009/2010. John Santi made a motion to approve GSRMA's 2009/2010 budget. Mike Murray seconded the motion and it passed unanimously.
- The Risk Manager presented and reviewed with the Board the change in the payment plan policy for 2009/2010. Eugene Kauffman made a motion to approve the payment policy plan 2009/2010. John Viegas seconded the motion and it passed unanimously.

### b) New Business:

- Risk Manager Scott Schimke presented and reviewed with the Board the 2009/2010 Self-Insured Retention levels. He recommended that the levels remain at \$250,000 for liability and \$200,000 for workers' compensation. No action was taken with the Board.
- Risk Manager Scott Schimke presented and reviewed L. Gary Krup's 2009/2010 contract for General Counsel services. Mike Murray made a motion to approve L. Gary Krup's 2009/2010 General Counsel contract. John Viegas seconded the motion and it passed unanimously.

## **9. FUTURE MEETINGS:**

Future meetings will be held at the Golden State Risk Management Authority offices, located at 247 West Sycamore Street, Willows, California. The next three meeting dates are:

- July 8, 2009
- September 16, 2009 – *Note date change.*
- November 11, 2009

## **11. CLAIMS REPORTS:**

### Current Claims:

The Risk Manager advised the Board that we continue to adjust all losses incurred by the membership.

Closed Session (Pending Litigation):

Pursuant to Government Code Section 54956.9(a) the Board of Directors of the Golden State Risk Management Authority met in closed session. The Board went into closed session at 8:05 PM and adjourned at 8:45 PM.

**12. ADJOURNMENT:**

The Board meeting adjourned at 8:46 PM.