

**AGENDA**  
**BOARD OF DIRECTORS MEETING**  
**September 16, 2009**  
**6:00 P.M.**

1. **Welcome and Introductions**

2. **Roll Call**

3. **Unscheduled Matters**

Receive Comments from the audience, staff and Board members, and, if deemed necessary, schedule the matter on a subsequent Board agenda.

*Pursuant to the Ralph M. Brown Act (Government Code §54950 et seq.), unless the matter qualifies for an exemption under the provisions of Government Code §54954.2(b), action or Board Discussion cannot be taken on "unscheduled matters."*

4. **Consent Agenda**

- a) Approval of the July 8, 2009 meeting minutes.

*(Action Item)*

*Items listed in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or public requests specific items be discussed. Items on the Board approved consent agenda will be deemed considered in full and adopted as recommended.*

5. **Financial Reports**

- a) The Finance Director will present and review:

Current bills for payment approval.

Account transaction summaries including:

- Liability claims costs
- Workers' compensation claims costs
- Property and auto claims cost

Financial reports including:

- Income statement
- Balance sheet
- Investment report

*(Action Item)*

- b) Audit Status

- c) Delinquent Member Agencies

*(Action Item)*

**6. Loss Prevention Reports**

- a) The Safety Officer will review requests under the Loss Prevention Subsidy Fund (LPSF).

*(Information Item)*

- b) The Safety Officer will present lists of completed and scheduled trainings, seminars and member visits.

*(Information Item)*

**7. Member Services Reports**

- a) The Member Services Director will present new members for approval.

*(Action Item)*

- b) The Member Services Director will review prospective members.

*(Information Item)*

- c) The Member Services Director will update the Board on the status of the GSRMA Health Plan.

*(Information Item)*

- d) The Member Services Director will update the Board on the status of the MemberLink program.

*(Information Item)*

- e) The Member Services Director will update the Board on the Status of the Public Cemetery Alliance and GSRMA's Annual Training Day.

*(Information Item)*

- f) The Member Services Director will present candidates for Accreditation through the Cemetery Best Practices Program.

*(Action Item)*

**8. Administrative Reports**

- a) Old Business:

- The Risk Manager will present and review with the Board the proposed changes to the Joint Powers Agreement and Bylaws, as well as all supporting documents. A motion will be needed to approve said document and distribute to all GSRMA Members for their formal review and approval.

*(Action Item)*

- The Risk Manager, Board Member Gene Kauffman and Financial Director Rick Krepelka will review and update with the Board their experiences at the 2009 CAJPA Fall Conference held September 9 – 11, 2009.

*(Information Item)*

- The Risk Manager will review with the Board details of the 2010 PARMA Conference.

*(Information Item)*

- The Risk Manager will update the Board about pending Medicare Set Aside regulations and deadlines.

*(Information Item)*

b) New Business:

- The Risk Manager will present and review with the Board a proposal to conduct a full property appraisal of specific members. A motion will be needed to proceed with this project.

*(Action Item)*

**9. Future Meetings**

- November 4, 2009 *(Note date change)*
- January 13, 2010
- March 10, 2010

*(Information Item)*

**10. Claims Reports**

- a) Current Claims – The Risk Manager and Legal Counsel will discuss all outstanding liability, workers' compensation and property losses that require any Board action.

*(Possible Action Item)*

- b) Closed Session (Pending Litigation) – Pursuant to Government Code §§54956.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority shall meet in closed session.

**11. Adjournment**