

Post Office Box 706
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**BOARD OF DIRECTORS
MEETING MINUTES**

September 16, 2009

Board President Bill Boone called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Directors present:

President Bill Boone, Vice President John Viegas, Eugene Kauffman, Kim Vann, Reggie Olney (arrived at 6:10 PM) and John Eaker.

Directors absent:

Mike Murray.

Also present:

Risk Manager Scott Schimke, GSRMA Counsel Gary Krup

Leaving at 7:30 PM: Finance Director Rick Krepelka, Membership Director Dan Berry, Secretary Cynthia Connelly and Sutter Cemetery District Manager Leonard Pelfrey.

3. UNSCHEDULED MATTERS:

The Risk Manager, Scott Schimke, reviewed the following items with the Board. The Board took no action.

- Thank you letter from Mendocino Fire Protection District

4. CONSENT AGENDA:

John Viegas made a motion to approve Consent Agenda as presented. John Eaker seconded the motion and it passed unanimously.

5. FINANCE MATTERS:

- a) Finance Director Rick Krepelka presented the disbursements made between July 1, 2009 and August 31, 2009 for approval, claims payments made in July and August 2009 for ratification, and financial reports through August 31, 2009. He also reviewed the status of our International Finance Bond which, though it is recovering in value, we are watching it very closely.

- Board Member John Eaker made a motion to approve the financial documents as presented. Eugene Kauffman seconded the motion and it passed unanimously.

- b) Finance Director Rick Krepelka updated the Board as to the status of the annual Audit.

- c) Finance Director Rick Krepelka advised the Board that the following agencies were delinquent paying their annual contribution: Artois CSD, \$1,272; German Cemetery District, \$451; Levee District II, \$419; and Pine Creek Cemetery District, \$575. He requested that staff be allowed to work with these agencies to collect the funds and take action at the November 4 Board meeting, if necessary. Eugene Kauffman made a motion to approve this course of action. Reggie Olney seconded the motion and it passed by unanimous vote.

6. LOSS PREVENTION:

- a) Membership Director Dan Berry reviewed applications for the Loss Prevention Subsidy Fund (LPSF). No action was taken by the Board.
- b) Membership Director Dan Berry provided the Board with a detailed list of all trainings and site visits completed by Safety Officer Mark Marshall since the last Board meeting. No action was taken by the Board.
- c) Membership Director Dan Berry advised the Board of future trainings, meetings, and visits scheduled as of September 15, 2009. No action was taken by the Board.

7. MEMBER SERVICES REPORTS:

- a) Membership Director Dan Berry reviewed with the Board all new members to GSRMA and reviewed the GSRMA membership statistics. New Districts are:
- Lake Berryessa Resort Improvement District (August 1, 2009)
 - Los Carneros Water District (July 15, 2009)
 - Sierra Sacramento Valley Emergency Medical Services (September 1, 2009)
 - Maxwell Fire Protection District (Health Plan) (October 1, 2009)

Reggie Olney made a motion to approve the addition of these Districts to GSRMA's membership. John Eaker seconded the motion and it was passed by unanimous vote.

- b) Membership Director Dan Berry updated the Board on all prospective members. No action was taken by the Board.
- c) Membership Director Dan Berry updated the Board on the status of the GSRMA Health Plan. No action was taken by the Board.
- d) Membership Director Dan Berry updated the Board on the status of the MemberLink program. No action was taken by the Board.
- e) Membership Director Dan Berry discussed with the Board the status of the GSRMA/PCA joint conference to be held October 22 & 23, 2009 at Rolling Hills Resort in Corning. No action was taken by the Board.
- f) Membership Director Dan Berry advised the Board that Sutter Cemetery District completed all requirements for Accreditation. He and Leonard Pelfrey conducted the on-site visit with Tracy Cemetery District on August 27, 2009. Atascadero Cemetery District and Orland Cemetery District are currently in the process of preparing the application. Reggie Olney made a motion to grant Accreditation to Sutter Cemetery District. Kim Vann seconded the motion, which passed by the following vote:

AYES: Reggie Olney, John Viegas, Gene Kauffman, John Eaker and Kim Vann

ABSTAIN: Gene Kauffman

8. ADMINISTRATIVE REPORTS:

a) Old Business:

- Risk Manager Scott Schimke presented the Board with copies of the updated Joint Powers Agreement and Bylaws and all supporting documents. Resolution 2009-01 was presented for acceptance by the Board. John Eaker made a motion to adopt GSRMA Resolution 2009-01, Approval of Amended Joint Powers Agreement and Bylaws. Reggie Olney seconded the motion which passed by unanimous vote.
- Risk Manager Scott Schimke, Board Member Eugene Kauffman and Finance Director Rick Krepelka shared their experiences at the CAJPA Fall Conference with the Board. Rick emphasized that next year's conference will have a technical theme. No action was taken by the Board.
- The Risk Manager shared with the Board that there are still spots available at the February 16-19, 2010, PARMA Spring Conference which is being held in Sacramento. He requested that interested Board Members advise GSRMA staff if they wish to attend so rooms are ensured. No action was taken by the Board.
- The Risk Manager reviewed with the Board the Medicare Set Aside regulations and deadlines and the potential impact on current and future workers' compensation claims settlements, as well as the larger liability losses. No action was taken by the Board.

b) New Business:

- The Risk Manager presented to the Board the need to conduct a full property appraisal of specific members. Since the proposal was not complete at this time, this item was removed from the action list to be re-visited at the November 4, 2009 Board meeting. No action was taken by the Board.

9. FUTURE MEETINGS:

Future meetings will be held at the Golden State Risk Management Authority offices, located at 247 West Sycamore Street, Willows, California. The next three meeting dates are:

- November 4, 2009 – *Note date change.*
- January 13, 2010
- March 10, 2010

11. CLAIMS REPORTS:

Current Claims:

The Risk Manager advised the Board that we continue to adjust all losses incurred by the membership. He also indicated that there has been an influx of vandalism/theft claims but assured the Board that it is most likely a sign of the times. No action was taken by the Board.

Closed Session (Pending Litigation):

Pursuant to Government Code Section 54956.9(a) the Board of Directors of the Golden State Risk Management Authority met in closed session. The Board went into closed session at 7:25 PM and adjourned closed session at 8:10 PM.

12. ADJOURNMENT:

The Board meeting adjourned at 8:11 PM.