

AGENDA
BOARD OF DIRECTORS MEETING
January 11, 2012
6:00 P.M.

1. Welcome and Introductions

2. Roll Call

3. Election of Officers for 2012

- a) President of the Board
- b) Vice-President of the Board

(Action Item)

4. Unscheduled Matters

Receive comments from the audience, staff and Board members, and, if deemed necessary, schedule the matter on a subsequent Board agenda.

Pursuant to the Ralph M. Brown Act (Government Code §54950 et seq.), unless the matter qualifies for an exemption under the provisions of Government Code §54954.2(b), action or Board Discussion cannot be taken on "unscheduled matters."

5. Consent Agenda

- a) Approve November 9, 2011 meeting minutes
- b) Update Emergency Management Transition Committee Policy
- c) Reaffirm Treasurer's authority to reinvest, sell and exchange securities
- d) Form 700 reminder

Items listed in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or public requests specific items be discussed. Items on the Board approved consent agenda will be deemed considered in full and adopted as recommended.

6. Financial Reports

- a) Finance Director Rick Krepelka will present and review:

Current bills for payment approval

Account transaction summaries including:

- Liability claims costs
- Workers' compensation claims costs
- Property and auto claims cost

Financial reports including:

- Income statement
- Balance sheet
- Investment report

(Action Item)

- b) Finance Director Krepelka will discuss the fee revision proposed by Union Bank, the Authority's investment trust account servicer

(Information Item)

- c) Auditor James Marta, CPA will present GSRMA's draft 2010/2011 annual financial audit

(Action Item)

7. Loss Prevention Reports

- a) Safety Officer Mark Marshall will review requests under the Loss Prevention Subsidy Fund (LPSF)

(Information Item)

- b) Safety Officer Marshall will present lists of completed and scheduled trainings, seminars and member visits

(Information Item)

- c) Special Projects Administrator Jennifer Peters will update the Board on the status of the MemberLink program

(Information Item)

8. Member Services Reports

- a) Member Services Director Dan Berry will present new members for Board approval

(Action Item)

- b) Member Services Director Berry will review with the Board the prospective members

(Information Item)

- c) Member Services Director Berry will update the Board on the status of the GSRMA Health Plan

(Information Item)

- d) Member Services Director Berry will update the Board on the status of the Public Cemetery Alliance

(Information Item)

- e) Member Services Director Berry will update the Board on the Fire Agency Advisory Committee

(Information Item)

9. **Administrative Reports**

a) Old Business:

- Risk Manager Scott Schimke will provide a brief reminder and review of the 2012 PARMA conference to be held February 14-17, 2012 in Monterey CA

(Information Item)

- Risk Manager Schimke will update the Board on the status of the property appraisal project

(Information Item)

- Risk Manager Schimke and Counsel Robert Hunt will update the Board on the first six months of the toll free human resource hotline

(Information Item)

b) New Business:

- Risk Manager Schimke will provide an update on the status and timeline of GSRMA's 2010/2011 Annual Report

(Information Item)

- Risk Manager Schimke and Finance Director Krepelka will present recommended changes to the GSRMA Travel (Reimbursement) Policy for member agencies.

(Action Item)

10. **Future Meetings**

- March 14, 2012
- May 9, 2012
- July 11, 2012

11. **Claims Reports**

- Current Claims – The Risk Manager and Legal Counsel will discuss all outstanding liability, workers' compensation and property losses that may require Board action.

(Possible Action Item)

- Closed Session (Pending Litigation) – Pursuant to Government Code §§54956.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority shall meet in closed session.

12. **Adjournment**