

Post Office Box 706
Willows, CA 95988

Board Member Expense Form – 2012

Board Member Name: _____
 Address: _____
 Meeting or Committee: _____
 Date of Meeting: _____
 Location of Meeting: _____

Meals

| Per Diem Maximum: | Partial Day Allowances | | | Totals |
|-------------------|------------------------|---------|---------|---------|
| | Breakfast | Lunch | Dinner | |
| | \$9.00 | \$13.00 | \$24.00 | \$46.00 |
| Date | | | | |
| Date | | | | |
| Date | | | | |

Total Meals: \$ _____

Private Car:

Miles _____ x \$0.555 \$ _____
(Mileage rate as of 7/1/2012)

Car Rental: \$ _____

Air, Bus, or Train Fare: \$ _____

Lodging: \$ _____

Taxi: \$ _____

Bridge Tolls: \$ _____

Parking Fees: \$ _____

Incidental Expenses: \$ _____

Total Payable to Board Member: \$ _____

Signature

Date

Return to: Post Office Box 706, Willows, California 95988