

Post Office Box 706
Willows, CA 95988

**BOARD OF DIRECTORS
MEETING MINUTES**

January 13, 2010

Board President Bill Boone called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Directors present:

President Bill Boone, Mike Murray, and John Eaker, Reggie Olney and Eugene Kauffman

Directors absent:

Kim Vann and Vice President John Viegas

Also present:

Risk Manager Scott Schimke, GSRMA Counsel Gary Krup, and Safety Officer, Mark Marshall (Leaving at 6:23 PM), Finance Director Rick Krepelka, Membership Director Dan Berry, Claims Professional Cynthia Connelly, Secretary Naomi Sharek and Sutter Cemetery District Manager Leonard Pelfrey. (Leaving at 7:28 PM)

3. ELECTION OF 2010 OFFICERS:

The Risk Manager advised the Board that pursuant of GSRMA's governing documents the Board needed to elect a President and Vice President for 2010. A motion to nominate and elect John Viegas for President and Mike Murray for Vice President was made by Reggie Olney. It was second by Eugene Kauffman and passed unanimously. Mike Murray then took over the meeting from outgoing President Bill Boone.

4. UNSCHEDULED MATTERS:

The Risk Manager, Scott Schimke, reviewed the following items with the Board. The Board took no action.

- 2010 Workers' compensation claims audit
- Bear Valley/Indian Valley FD March 18, 2010 training
- CSAC EIA 2010 committee appointments
- CAJPA Fall conference September 8-10, 2010

5. CONSENT AGENDA:

John Eaker made a motion to approve Consent Agenda as posted. Bill Boone seconded the motion and it passed unanimously.

6. FINANCE MATTERS:

- a) Finance Director Rick Krepelka presented the disbursements made between November 1, 2009 and December 31, 2009 for approval; claims payments made in November and December 2009 for ratification; and financial reports through December 31, 2009. Board Member John Eaker made a motion to approve the financial documents as presented. Bill Boone seconded the motion and it passed unanimously.

7. LOSS PREVENTION:

- a) Safety Officer Mark Marshall reviewed applications for the Loss Prevention Subsidy Fund (LPSF). No action was taken by the Board.
- b) Safety Officer Mark Marshall provided the Board with a detailed list of all trainings and site visits completed by Safety Officer Mark Marshall since the last Board meeting. No action was taken by the Board.
- c) Safety Officer Mark Marshall advised the Board of future trainings, meetings, and visits scheduled as of January 13, 2010. No action was taken by the Board.

8. MEMBER SERVICES REPORTS:

- a) Membership Director Dan Berry reviewed with the Board all new members to GSRMA and reviewed the GSRMA membership statistics. New Districts are:
 - Meridian Fire Protection District (12/3/2009)
 - Reclamation District 784 (12/1/2009)
 - Burney Fire Protection District-Health Plan (1/1/2010) (Associate Member)

Reggie Olney made a motion to approve the addition of these Districts to GSRMA's membership. John Eaker seconded the motion and it was passed by unanimous vote.

- b) Membership Director Dan Berry updated the Board on all prospective members. No action was taken by the Board.
- c) Membership Director Dan Berry updated the Board on the status of the GSRMA Health Plan. No action was taken by the Board.
- d) Membership Director Dan Berry updated the Board on the status of the MemberLink program. No action was taken by the Board.
- e) Membership Director Dan Berry updated the Board on status of the Public Cemetery Alliance. No action was taken by the Board.
- f) Membership Director Dan Berry presented the draft of Annual Report for approval to proceed with publication. John Eaker made a motion to approve the Annual

Report for distribution to GSRMA's membership. Eugene Kauffman seconded the motion and it was passed by unanimous vote.

- g) Membership Director Dan Berry updated the Board on the status of the member survey. No action was taken by the Board.

Vice President Mike Murray drew the winner of the \$100 gift card. The winner is Susan Thurman from Glenn County Health Services.

9. ADMINISTRATIVE REPORTS:

a) Old Business:

- Risk Manager Scott Schimke advised the Board of the status of member response to the Joint Powers Agreement and Bylaws amendments. He noted that as of this date we have received 110 executed resolutions. Resolution 2009-1 passed with 108 ayes. Staff will continue to follow up with the remaining members in regards to their action on this issue. No action was taken by the Board.
- The Risk Manager reminded the Board of the February 16-19, 2010, PARMA Spring Conference which is being held in Sacramento. He advised the Board that several GSRMA staff members will be attending the conference along with Board Member John Eaker. No action was taken by the Board.
- The Risk Manager and Finance Director Rick Krepelka reviewed with the Board the pending Medicare Set Aside regulations and deadlines and the potential impact on current and future claims settlements. No action was taken by the Board.
- Risk Manager advised the Board of the status of the liability and workers' compensation claims conflict-of-interest contracts with George Hills Company, Inc. and York Insurance Services Group. No action was taken by the Board.
- The Risk Manager updated the Board of the status of GSRMA's tri-annual CAJPA Accreditation process. No action was taken by the Board.

b) New Business:

- The Risk Manager presented and reviewed with the Board CSAC-EIA's 2009 member annual savings report. No action was taken by the Board.
- Risk Manager Scott Schimke reviewed and updated the Board on the current arrangement with Alliant Insurance Services in regards to new members. He requested that the Board allow him to develop a broker fee schedule for all new members that Alliant brings to GSRMA. This schedule will be subject to review and approval by General Counsel L. Gary Krup. He went on to explain the benefits to GSRMA in allowing this schedule and process to be developed and implemented. Bill Boone made a motion to develop and implement a broker fee schedule with Alliant Insurance Services. John Eaker seconded this motion as it passed unanimously.
- The Risk Manager presented and reviewed Resolution 2009-02 honoring Michael K. Ward for his dedicated service to GSRMA since July 1, 1990. John Eaker made

a motion to approve. Reggie Olney seconded the motion and it passed unanimously.

FUTURE MEETINGS:

Future meetings will be held at the Golden State Risk Management Authority offices, located at 247 West Sycamore Street, Willows, California. The next three meeting dates are:

- March 10, 2010
- May 12, 2010
- July 14, 2010

11. CLAIMS REPORTS:

Current Claims:

The Risk Manager and Legal Counsel discuss all outstanding liability, workers' compensation and property losses that require any Board action. No action was taken by the Board.

Closed Session (Pending Litigation):

Pursuant to Government Code Section 54956.9(a) the Board of Directors of the Golden State Risk Management Authority met in closed session. The Board went into closed session at 7:29 PM and adjourned closed session at 7:52 PM.

12. ADJOURNMENT:

The Board meeting adjourned at 7:53 PM.