

Post Office Box 706
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**BOARD OF DIRECTORS
MEETING MINUTES**

March 10, 2010

Board President John Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Directors present:

President John Viegas, Vice President Mike Murray, John Eaker, Reggie Olney, Eugene Kauffman and Bill Boone.

Directors absent:

Kim Vann

Also present:

Risk Manager Scott Schimke, GSRMA Counsel Gary Krup, (Leaving at 7:15pm) Safety Officer Mark Marshall, Finance Director Rick Krepelka, Membership Director Dan Berry, Claims Professional Cynthia Connelly, Secretary Naomi Sharek and Accounting Technician Cathy Mudd

3. UNSCHEDULED MATTERS:

The Risk Manager, Scott Schimke, reviewed the following items with the Board. The Board took no action.

- CAJPA Fall conference September 8-10, 2010.
- 2009/2010 Memorandum of Coverages and Certificate of Coverages revised and posted to GSRMA website.
- Presented 2008/2009 Annual report and 2010 Winter newsletter.

4. CONSENT AGENDA:

Mike Murray made a motion to approve Consent Agenda as presented. Reggie Olney seconded the motion and it passed unanimously.

5. FINANCE MATTERS:

- a) Finance Director Rick Krepelka presented the disbursements made between January 1, 2010 and February 28, 2010 for approval; claims payments made in January and February, 2010 for ratification; and financial reports through February 28, 2010. Board Member Eugene Kauffman made a motion to approve the financial documents as presented. Bill Boone seconded the motion and it passed unanimously

6. PROPOSED CHANGE OF BANK:

- a) Finance Director Rick Krepelka presented his proposal to move banking to Umpqua bank due to cost and service level. Board Member Mike Murray made a motion to approve the banking proposal as presented. John Eaker seconded the motion and it passed unanimously.

7. LOSS PREVENTION:

- a) Safety Officer Mark Marshall reviewed applications for the Loss Prevention Subsidy Fund (LPSF). No action was taken by the Board.
- b) Safety Officer Mark Marshall provided the Board with a detailed list of all trainings and site visits completed by Safety Officer Mark Marshall since the last Board meeting. No action was taken by the Board.
- c) Safety Officer Mark Marshall advised the Board of future trainings, meetings, and visits scheduled as of March 10, 2010. No action was taken by the Board.
- d) Safety Officer Mark Marshall invited all Board members to the Harassment training to be held April 1, 2010 at the Tehama-Colusa Canal Authority.

8. MEMBER SERVICES REPORTS:

- a) Membership Director Dan Berry reviewed with the Board new members to GSRMA. new districts are:
 - Elk County Water District – (2/12/2010)
 - Jackson Valley Fire Protection District – (4/1/2010)
 - Knights Landing Fire Protection District – (7/1/2010)

John Eaker made a motion to approve these districts for GSRMA membership. Eugene Kauffman seconded the motion and it was passed by unanimous vote.

- b) Membership Director Dan Berry updated the Board on all prospective members. No action was taken by the Board.
- c) Membership Director Dan Berry updated the Board on the status of the GSRMA Health Plan. No action was taken by the Board.
- d) Membership Director Dan Berry updated the Board on the status of the MemberLink program. No action was taken by the Board.
- e) Membership Director Dan Berry updated the Board on status of the Public Cemetery Alliance. No action was taken by the Board.
- f) Membership Director Dan Berry updated the Board on status of the Public Cemetery Accreditation Program. No action was taken by the Board.
- g) Membership Director Dan Berry updated Board on status of GSRMA Annual training day to be held on October 28, 2010 at Rolling Hills Resort in Corning CA. No action was taken by the Board.

9. ADMINISTRATIVE REPORTS:

- a) Old Business:
 - The Risk Manager updated the Board on attendance to the February 16-19, 2010 PARMA Spring Conference. He noted that several GSRMA staff members attended the conference along with Board Member John Eaker. John Eaker and staff shared with the Board of their individual experiences at PARMA. No action was taken by the Board.

- The Risk Manager updated the Board on the status of the proposed arrangement with Alliant Insurance Services, Inc. No action was taken by the Board.

b) New Business:

- Pursuant to GSRMA's Bylaws (article #III, section C), A random selection was made for both the school district representation and the cemetery district representation. Hamilton Unified School District was drawn for the School district's and Paso Robles Cemetery District was drawn for the Cemetery district's. The Risk Manager will report back to the Board the status of these selections.
- The Risk Manager presented and reviewed the 2010/2011 actuarial reports for the liability and workers' compensation programs. No action was taken by the Board.
- The Risk Manager presented and reviewed the 2010/2011 excess insurance renewal cost for all lines of coverage. No action was taken by the Board.
- The Risk Manager presented and reviewed the proposed contributions by line of coverage for 2010/2011. No action was taken by the Board.
- The Risk Manager presented and reviewed the dividend proposal for 2010/2011. No action was taken by the Board.
- The Risk Manager presented and reviewed the proposed budget for 2010/2011. No action was taken by the Board.

10.FUTURE MEETINGS:

Future meetings will be held at the Golden State Risk Management Authority offices, located at 247 West Sycamore Street, Willows, California. The next three meeting dates are:

- May 12, 2010
- July 14, 2010
- September 15, 2010
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The Risk Manager proposed changing the date of the September Board Meeting from September 8, 2010 to September 15, 2010 due to a conflict with the CAJPA Fall conference. Board Member John Eaker made a motion to approve the date change as presented. Eugene Kauffman seconded the motion and it passed unanimously.

11.CLAIMS REPORTS:

Current Claims:

The Risk Manager and Legal Counsel discuss all outstanding liability, workers' compensation and property losses that require any Board action. No action was taken by the Board.

Closed Session (Pending Litigation):

Pursuant to Government Code Section 54956.9(a) the Board of Directors of the Golden State Risk Management Authority met in closed session. The Board went into closed session at 7:15 PM and adjourned closed session at 7:23 PM.

12.ADJOURNMENT:

The Board meeting adjourned at 7:24 PM.