

Post Office Box 706
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BOARD OF DIRECTORS MEETING MINUTES

November 4, 2009

Board President Bill Boone called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Directors present:

President Bill Boone, Vice President John Viegas, Mike Murray and John Eaker.

Directors absent:

Eugene Kauffman, Kim Vann, Reggie Olney.

Also present:

Risk Manager Scott Schimke, GSRMA Counsel Gary Krup

Leaving at 6:30 Jim Marta, CPA, and Accounting Technician Cathy Mudd.

Leaving at 7:05 PM: Finance Director Rick Krepelka, Membership Director Dan Berry, Secretary Cynthia Connelly, Administrative Assistant Naomi Sharek, Safety Officer Mark Marshall.

3. UNSCHEDULED MATTERS:

The Risk Manager, Scott Schimke, reviewed the following items with the Board. The Board took no action.

- GSRMA 2009 Fall Newsletter
- Cynthia Connelly, 20 years of service - Recognition

4. CONSENT AGENDA:

Mike Murray made a motion to approve Consent Agenda as corrected. John Viegas seconded the motion and it passed unanimously.

5. FINANCE MATTERS:

- a) Finance Director Rick Krepelka presented the disbursements made between September 1, 2009 and October 31, 2009 for approval, claims payments made in September and October 2009 for ratification, and financial reports through October 31, 2009.
 - Board Member John Viegas made a motion to approve the financial documents as presented. Mike Murray seconded the motion and it passed unanimously.
- b) GSRMA CPA Jim Marta presented the draft annual financial audit report for 2008/2009.
 - Mike Murray made motion to accept the audit as presented. Motion was seconded by John Eaker and it passed unanimously.

- c) Risk Manager Scott Schimke advised the Board that all contributions are paid to-date and there are no delinquencies. No action was taken by the Board.

6. LOSS PREVENTION:

- a) Safety Officer Mark Marshall reviewed applications for the Loss Prevention Subsidy Fund (LPSF). No action was taken by the Board.
- b) Safety Officer Mark Marshall provided the Board with a detailed list of all trainings and site visits completed by Safety Officer Mark Marshall since the last Board meeting. No action was taken by the Board.
- c) Safety Officer Mark Marshall advised the Board of future trainings, meetings, and visits scheduled as of November 4, 2009. No action was taken by the Board.

7. MEMBER SERVICES REPORTS:

- a) Membership Director Dan Berry reviewed with the Board all new members to GSRMA and reviewed the GSRMA membership statistics. New Districts are:
 - Stanislaus County Courts – As Associate Member to Health Plan (1/1/2010)
 - Santa Maria Cemetery – Adding Health Plan to current coverages (1/1/2010)
 - Hill Ferry Cemetery – Adding Health Plan to current coverages (1/1/2010)

John Viegas made a motion to approve the addition of these Districts to GSRMA's membership. John Eaker seconded the motion and it was passed by unanimous vote.

- b) Membership Director Dan Berry updated the Board on all prospective members. No action was taken by the Board.
- c) Membership Director Dan Berry updated the Board on the status of the GSRMA Health Plan. No action was taken by the Board.
- d) Membership Director Dan Berry updated the Board on the status of the MemberLink program. No action was taken by the Board.
- e) Membership Director Dan Berry updated the Board on the PCA conference on October 23, 2009 at Rolling Hills Resort in Corning. No action was taken by the Board.
- f) Membership Director Dan Berry updated the Board on the GSRMA conference on October 22, 2009 at Rolling Hills Resort in Corning. No action was taken by the Board.
- g) Membership Director Dan Berry advised the Board that Tracy Cemetery District is working on outstanding requirements for Accreditation. Atascadero Cemetery District is scheduled for an on-site visit 11/10/2009. Orland Cemetery District is currently in the process of preparing the application. No action was taken by the Board.

8. ADMINISTRATIVE REPORTS:

a) Old Business:

- Risk Manager Scott Schimke updated the Board on the status of member response to the Joint Powers agreement and Bylaws changes. He noted that as of this date we have received 52 executed resolutions. For resolution 2009-1 to pass 88 ayes will be needed. He will keep the board apprised. No action was taken by the Board.
- The Risk Manager shared with the Board that there are still spots available at the February 16-19, 2010, PARMA Spring Conference which is being held in Sacramento. He requested that interested Board Members advise GSRMA staff if they wish to attend so rooms are ensured. No action was taken by the Board.
- The Risk Manager reviewed with the Board the Medicare Set Aside regulations and deadlines and the potential impact on current and future claims settlements. No action was taken by the Board.

b) New Business:

- The Risk Manager presented and reviewed with the Board formal contracts for conflict-of-interest claims. He recommended George Hills Company Inc. to adjust liability/property claims and York Insurances Services Group for workers' compensation. Mike Murray made a motion to enter into said contracts pending approval of GSRMA General Counsel Gary Krup. John Eaker seconded the motion which passed by unanimous vote.
- The Risk Manager advised the Board of the status of GSRMA's CAJPA accreditation. Our current certificate will expire on 6/23/2010. He noted that staff will be working on this process to ensure timely completion and maintenance of said certificate. No action was taken by the Board.

9. FUTURE MEETINGS:

Future meetings will be held at the Golden State Risk Management Authority offices, located at 247 West Sycamore Street, Willows, California. The next three meeting dates are:

- January 13, 2010
- March 10, 2010
- May 12, 2010

11. CLAIMS REPORTS:

Current Claims:

The Risk Manager advised the Board that we continue to adjust all losses incurred by the membership. He also indicated that there has been an influx of vandalism/theft claims. No action was taken by the Board.

Closed Session (Pending Litigation):

Pursuant to Government Code Section 54956.9(a) the Board of Directors of the Golden State Risk Management Authority met in closed session. The Board went into closed session at 7:05 PM and adjourned closed session at 7:35 PM.

12. ADJOURNMENT:

The Board meeting adjourned at 7:36 PM.