

Post Office Box 706  
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**BOARD OF DIRECTORS  
MEETING MINUTES**

**May 12, 2010**

Board Vice President Mike Murray called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

**1. WELCOME AND INTRODUCTIONS:**

**2. ROLL CALL:**

Directors present:

Vice President Mike Murray, John Eaker, Reggie Olney, Kim Vann

Directors absent:

President John Viegas, Bill Boone, Eugene Kauffman

Also present:

Risk Manager Scott Schimke, GSRMA Counsel Gary Krup, (Leaving at 6:47pm)  
Investment Advisor Dan Calabrese, (Leaving at 7:47pm) Safety Officer Mark Marshall, Finance Director Rick Krepelka, Membership Director Dan Berry, Secretary Naomi Sharek, Accounting Technician Cathy Mudd and Trustee of Atascadero Cemetery District Pat Elliot

**3. UNSCHEDULED MATTERS:**

The Risk Manager, Scott Schimke, reviewed the following items with the Board. The Board took no action.

- Update CAJPA Re-accreditation
- Update CAJPA Fall Conference September 8-10, 2010.
- Update Target Safety/MemberLink contract renewal
- Presented the 2010 Spring newsletter.
- Update State Workers' Compensation claims audit

**4. CONSENT AGENDA:**

John Eaker made a motion to approve Consent Agenda as presented. Reggie Olney seconded the motion and it passed unanimously.

**5. FINANCE MATTERS:**

- a) Finance Director Rick Krepelka presented the disbursements made between March 1, 2010 and April 30, 2010 for approval; claims payments made in March and April, 2010 for ratification; and financial reports through April 30, 2010. Board Member Kim Vann made a motion to approve the financial documents as presented. Reggie Olney seconded the motion and it passed unanimously.

- b) Finance Director Rick Krepelka and Investment Advisor Dan Calabrese reviewed GSRMA's current Investment Portfolio and Investment Policy. No action was taken by the Board.

## **6. LOSS PREVENTION:**

- a) Safety Officer Mark Marshall reviewed applications for the Loss Prevention Subsidy Fund (LPSF). No action was taken by the Board.
- b) Safety Officer Mark Marshall provided the Board with a detailed list of all trainings and site visits completed by Safety Officer Mark Marshall since the last Board meeting. No action was taken by the Board.
- c) Safety Officer Mark Marshall presented and reviewed with the Board the 2009/2010 Loss Prevention Incentive Plan (LPIP) awards. John Eaker made a motion to approve the LPIP awards. The motion was seconded by Reggie Olney and passed unanimously.

## **7. MEMBER SERVICES REPORTS:**

- a) Membership Director Dan Berry reviewed with the Board new members to GSRMA. new districts are:
- Reclamation District 833 – (4/2/2010)
  - La Porte Fire Protection District – (7/1/2010)
  - Knights Landing Fire Protection District – (7/1/2010)
  - East Merced RCD – (7/1/2010)
  - Calaveras LAFCO – (7/1/2010)
  - Colusa LAFCO – (7/1/2010)
  - Plumas LAFCO – (7/1/2010)

Reggie Olney made a motion to approve these districts for GSRMA membership. John Eaker seconded the motion and it was passed by unanimous vote.

- b) Membership Director Dan Berry updated the Board on all prospective members. No action was taken by the Board.
- c) Membership Director Dan Berry updated the Board on the status of the GSRMA Health Plan. No action was taken by the Board.
- d) Membership Director Dan Berry updated the Board on the status of the MemberLink program. No action was taken by the Board.
- e) Membership Director Dan Berry updated the Board on status of the Public Cemetery Alliance. No action was taken by the Board.
- f) Membership Director Dan Berry updated the Board on status of the Public Cemetery Accreditation Program. No action was taken by the Board.
- g) Membership Director Dan Berry updated Board on status of GSRMA Annual training day to be held on October 28, 2010 at Rolling Hills Resort in Corning CA. No action was taken by the Board.

## **8. ADMINISTRATIVE REPORTS:**

### a) Old Business:

- The Risk Manager updated the Board on the status of the proposed arrangement with Alliant Insurance Services, Inc. No action was taken by the Board.
- Risk Manager Scott Schimke advised the Board of the status of the board appointees for the school and cemetery districts. Hamilton Unified School District appointed Bill Boone to serve. Paso Robles Cemetery District deferred to Atascadero Cemetery District and they appointed Pat Elliot to serve. Their term will be from July 1, 2010 through June 30, 2012. No action was taken by the Board.
- The Risk Manager presented and reviewed the 2010/2011 actuarial reports for the liability and workers' compensation programs. Reggie Olney made a motion to accept the final actuarial studies for 2010/2011 as presented. Kim Vann seconded the motion and it passed unanimously.
- The Risk Manager presented and reviewed the 2010/2011 excess insurance renewal cost for all lines of coverage. No action was taken by the Board.
- The Risk Manager presented and reviewed the proposed contributions by line of coverage for 2010/2011. Reggie Olney made a motion to approve the member contribution rates for 2010/2011. John Eaker seconded the motion and it passed unanimously.
- The Risk Manager presented and reviewed a \$150,000 liability program dividend proposal for 2009/2010. John Eaker made a motion to approve the dividend as presented. Reggie Olney seconded the motion and it passed unanimously.
- The Risk Manager presented and reviewed the proposed budget for 2010/2011. John Eaker made a motion to approve the budget as presented. Kim Vann seconded the motion and it passed unanimously.

### b) New Business:

- The Risk Manager presented and reviewed with the Board the 2010/2011 proposed Self Insured Retention (SIR) options as offered through CSAC-EIA. No action was taken by the Board.
- The Risk Manager presented and reviewed L. Gary Krup's 2010/2011 contract for General Counsel services. Reggie Olney made a motion to approve L. Gary Krup's 2010/2011 General Counsel contract. Kim Vann seconded the motion and it passed unanimously.
- The Risk Manager presented and reviewed the proposed management contract for continued services regarding GSRMA's Health Plan program through CSAC-EIA. Reggie Olney made a motion to approve the contract as presented. John Eaker seconded the motion and it passed unanimously.

## **9. FUTURE MEETINGS:**

Future meetings will be held at the Golden State Risk Management Authority offices, located at 247 West Sycamore Street, Willows, California. The next three meeting dates are:

- July 14, 2010
- September 15, 2010
- November 17, 2010

The Risk Manager proposed changing the date of the November Board Meeting from November 12, 2010 to November 17, 2010 due to a conflict with the Veteran's Day. Board Member John Eaker made a motion to approve the date change as presented. Reggie Olney seconded the motion and it passed unanimously.

#### **11. CLAIMS REPORTS:**

##### Current Claims:

The Risk Manager and Legal Counsel discuss all outstanding liability, workers' compensation and property losses that require any Board action. No action was taken by the Board.

##### Closed Session (Pending Litigation):

Pursuant to Government Code Section 54956.9(a) the Board of Directors of the Golden State Risk Management Authority met in closed session. The Board went into closed session at 7:47 PM and adjourned closed session at 8:00 PM.

#### **12. ADJOURNMENT:**

The Board meeting adjourned at 8:01 PM.